

Wendel Duchscherer

MEETING MINUTES

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No. 00003

WD Project No. 437401

Project Title: So. Norwalk Intermodal/Rail Station
Location: Norwalk Police Station- Community Room

Meeting Date: 6/10/2008
Subject: Public Information Meeting

Attended?	Initials	Name	Company
Y	SKS	Susan K. Sherwood	Wendel Duchscherer
Y	DEG	Donald E. Gray	Wendel Duchscherer
Y	SO	Susan Olivier	The Williams Group
Y	LB	Leslie Black	Fitzgerald & Halliday, Inc.
		See Attached Sign In Sheet for Additional Attendee Information	

Item	Description	Status	Started	Due	Ball in Court
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- 00001 *LB opened the public information meeting with a greeting of the public and an introduction of the study team. DG provided a brief presentation with a slideshow introducing the public to the study project and reviewing the components of the study.*
- 00002 The following comments were received:
- 00003 Bicycle Racks- the public would like to see more secure bike racks at the facility. Currently the bike racks are unsecured and unused by the public. The new bike racks should be located in a secure area with some type of video surveillance.
- 00004 Children and Students- many children and students use the bus and train system to travel to/from school. It is very difficult for the children to manage the different currency systems used by the train and bus companies. The public would like to see a more universal currency system used for smooth transfer from bus to train.
- 00005 Restrooms- the restrooms on the east side are always closed to the public. The public would like to see the restrooms open for use.
- 00006 Security- the Coalition used to meet at the station however the committee members did not feel safe leaving the station at night. The feeling is that the lighting is poor and there is no security present.
- 00007 Sidewalks- many community members would like to walk to/from the station, however, the sidewalks are either in bad repair or absent, in some cases.
- 00008 Signage- there are few signs directing people to the station and there are no signs onsite to direct people where to go once they are on site directing commuters to connections, etc.
- 00009 Kiss-and-Ride Area needs more room.

Item	Description	Status	Started	Due	Ball in Court
00010	Will the City acquire land on Monroe and Chestnut Streets to complete the project? Answer: it has not been determined yet if any additional land will be required to complete the project.				
00011	Why have the pedestrian stairs at Monroe Street been removed? Answer: the Study Team is unaware of the conditions. This construction is being done by CT DOT.				
00012	When will new train cars be added?				
00013	What is the schedule for this project? Answer: Lou Schulman, Project Manager for the Norwalk Transit District, explained that the current phase of the project is scheduled to be complete in November 2008. The next step would be approximately one year of final design before advancing to construction.				

Prepared by: Wendel Duchscherer

Signed: 
Susan K. Sherwood, Asst. Project Manager

Dated: 12/10/08